

Kenwood Summer Day Camp Policies/Procedures

KSDC is open to all children who have completed Kindergarten – 8th grade. All camp programs are on a first-come, first-served basis.

Kenwood campers must bring a lunch with a drink everyday; lunches should be in a disposable container. Coolers will be provided; there is NO refrigeration available. Afternoon snack is provided for all KSDC campers.

3 camp t-shirts are included with your paid registration fee. Additional camp shirts are available for \$5 each. Each camper must wear a camp t-shirt each day. If a camper is not wearing a camp t-shirt, we will provide one for the camper and charge your account \$5.

Parents hereby give permission for use of pictures, audio, or visual of camper participation in summer camp activities for camp publicity purposes.

Camp Care Duty

The camp shall exercise reasonable care in the supervision and welfare of the camper during the period the camper is in attendance. In a medical emergency, the camp shall attempt to contact the parents as soon as possible; but it shall be free to secure the most available medical assistance consistent with what appears to be in the best interest of the camper at the time of the emergency.

Health Policy

Parents agree that if the child's temperature rises above 100° or shows signs of other communicable illness while at camp, the parents will make every effort to have the child picked up within the hour.

KSDC staff will not administer any medication; this includes prescription and over-the-counter medications, with the only exception being life-saving medications. Parents/legal guardians may come to camp or meet the camp on a field trip to administer medication to their child. Under no circumstances may a child retain possession of any medication once he/she comes under the supervision of Grasshopper Green/KSDC staff.

Personal Belongings/Money

Due to the nature of our camp the following items are **strongly discouraged** to bring to our camp program: personal game consoles, collectibles, electronic devices, and personal listening devices (including headphones).

The staff of KSDC will not be held responsible for the loss of money brought to camp by campers or parents for field trips for any reason. Please make sure your child understands that if he or she brings money for any reason that the money is his/her responsibility. KSDC will not be held responsible for the loss of personal property or money.

Sunscreen

For all outdoor field trips, sunscreen with an appropriate SPF is highly recommended. Sunscreen is applied by the KSDC staff on swim days only unless otherwise requested.

KSDC staff will **only** apply sunscreen provided by parents. They **will not** be permitted to apply their personal sunscreen or another child's sunscreen to your child. Please clearly label all sunscreen and insect repellent with your child's name. Parents hereby grant permission for KSDC to apply sunscreen and/or insect repellent to their child.

Camp Schedule

KSDC is open from 7:00 AM to 6:00 PM Monday through Friday. The campers will go on field trips most days which takes them away from camp from 9:00 AM until 4:00 PM. Weekly schedules of field trips and sports camps will be available the beginning of each week and on Fridays for the following week. Please try to schedule any appointments for your child outside of these hours. If scheduling an appointment during camp hours is unavoidable, the camper will need to be picked up before the camp departs or meet the camp at their destination for pickup. Campers may not stay back at camp to wait for a pickup. If you need to drop your child off after the campers have departed, you must meet them at the destination to drop off. There are no exceptions to this policy. Departure and return times are our best estimate and we try to keep to our listed timetables. Events such as traffic delays, changes in weather, or other unforeseen events may affect the times of the trips.

Gas Prices

If gas prices reach \$4.00/gallon, there will be a \$5.00 gas surcharge added on your tuition per week.

Payment

The non-refundable registration fee is \$100. Families with two or more children can pay the family registration fee of \$150. Weekly KSDC tuition is \$225 for weeks 1,2,4,6,7,8,10,11 and \$260 for weeks 3,5,9. Tuition is due every Monday. If tuition is not paid by the close of business on Tuesday, a late payment fee of \$15 will be charged to your account. If tuition is not paid in full by Friday, your child will not be permitted to return to camp the following week. There is no prorating of weeks for holidays or absences. Week 12 is only 3 days and the tuition for this week is \$135. No other weeks will be prorated.

Campers who only attend 1 week of camp can pay the one-week only fee of \$255 for weeks 1,2,4,6,7,8,10,11 and \$290 for weeks 3,5,9. and not pay a registration fee. If any weeks are added, the remainder of the registration fee is due.

Checks are to be made payable to Kenwood Summer Day Camp. The returned check fee is \$30.00.

Camp hours are 7:00 Am to 6:00 PM. If your child is not picked up by 6:00 PM the following late charges will be applied: 6:00-6:15 PM (or any portion thereof) \$15. After 6:15 PM the charge is \$5 per five minutes of any portion of five minutes will be added.

Notice of adding a week may be given as late as 6:00 PM the Wednesday before but must be submitted in writing. You may add additional weeks at any time with required notice at no additional charge. Adding of weeks depends on availability for that week.

Attendance

CHECK EACH WEEK OF PLANNED ATTENDANCE**

- | | |
|---|--|
| <input type="checkbox"/> WEEK 1 (JUNE 11-15)
<input type="checkbox"/> WEEK 2 (JUNE 18-22)
<input type="checkbox"/> WEEK 3 (JUNE 25-JUNE 29) ⁵
<input type="checkbox"/> WEEK 4 (JULY 2-6) ³
<input type="checkbox"/> WEEK 5 (JULY 9-13) ⁵
<input type="checkbox"/> WEEK 6 (JULY 16-20) | <input type="checkbox"/> WEEK 7 (JULY 23-27)
<input type="checkbox"/> WEEK 8 (JULY 30-AUGUST 3)
<input type="checkbox"/> WEEK 9 (AUGUST 6-10) ⁵
<input type="checkbox"/> WEEK 10 (AUGUST 13-17)
<input type="checkbox"/> WEEK 11 (AUGUST 20-24)
<input type="checkbox"/> WEEK 12 (AUGUST 27-29) ⁴ |
|---|--|

³We are closed Wednesday, July 4. There is **no** prorating of fees for this week. All weeks are on a first come, first served basis.

⁴We are closed Thursday, August 30 and Friday, August 31 for teacher work days. The fee for this week is \$135.

⁵Tuition for these weeks is \$260.

**Due to limited space, all changes must be made in writing and received in the office no later than Thursday, May 31. Notice of adding a week may be given as late as 6:00 PM the Wednesday before, but must be submitted in writing. You may add additional weeks at any time with required notice at no additional charge. Adding of weeks depends on availability for that week. There will be no exceptions to this policy, even if your child is withdrawn. If you have any questions about this policy, please contact the Camp Director or Center Director.

*The parents of _____ submit herewith a non-refundable registration fee of \$100 for enrollment in the Kenwood Summer Day Camp (KSDC) program. I have also read and understand the policies stated in this application and agree to abide by these policies.

MOTHER / LEGAL GUARDIAN	DATE	FATHER / LEGAL GUARDIAN	DATE

★ Ask about discounted family registration rates.

¹Proof of identity and age may include a certified copy of birth certificate, record from a public school in Virginia, birth registration card, passport, copy of placement agreement or other proof of the child's identity from a child placing agency, or certification by a principal or his designee of a public school in the U.S. that a certified copy of the child's birth record was previously presented. Documentation must be presented to KSDC and signed off by office personnel.

How did you hear about our camp?

- Former Kenwood Student
 Friend
 Phone Book
 Internet
 Ad _____
 Other _____

OFFICE USE ONLY

<input type="checkbox"/> REGISTRATION FEE RECEIVED <input type="checkbox"/> CHILD INFORMATION <input type="checkbox"/> PROOF OF IDENTITY <input type="checkbox"/> PARENT INFORMATION	<input type="checkbox"/> EMERGENCY CONTACT 1 <input type="checkbox"/> EMERGENCY CONTACT 2 <input type="checkbox"/> SWIM LEVEL	<input type="checkbox"/> EMERGENCY MEDICAL FORM <input type="checkbox"/> PARENT AGREEMENT <input type="checkbox"/> CAMPER AGREEMENT
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DIRECTOR

DATE

KSDC 2012 Registration Checklist

Welcome back for another great summer at Kenwood Summer Day Camp! We have provided you this page to use as a reference of what you signed up for this summer; do not return it to KSDC. To ensure swift registration in the fabulous 2012 program, please make sure that you return all of the following documents, completed in their entirety. **Your child is not registered until we have all of these forms completed along with a proof of identity and two emergency contacts.**

- Registration Form (white) ★
- Emergency Medical Form (green) ★
- Parental Agreement (orange) ★
- Camper Agreement (orange) ★

★ Required Form

Don't forget to double-check the weeks that you have signed up for. Our Add/Drop week policy is as follows:

“Due to limited space, all changes must be made in writing and received in the office no later than Thursday, May 31. Notice of adding a week may be given as late as 6:00 PM the Wednesday before, but must be submitted in writing. You may add additional weeks at any time with required notice at no additional charge. Adding of weeks depends on availability for that week. If you have any questions about this policy, please contact the Camp Director or Center Director.”

Incomplete forms will be returned and will result in a delay of processing. This delay may cause you to not receive your first choice in weeks.

The checklist below is for you to record the weeks you marked on the registration form. The registration form submitted to KSDC is the official record of the weeks for which you are registered. You may request a copy of your registered weeks, in writing, from the office at any time.

- | | |
|--|--|
| <input type="checkbox"/> WEEK 1 (JUNE 11-15) | <input type="checkbox"/> WEEK 7 (JULY 23-27) |
| <input type="checkbox"/> WEEK 2 (JUNE 18-22) | <input type="checkbox"/> WEEK 8 (JULY 30-AUGUST 3) |
| <input type="checkbox"/> WEEK 3 (JUNE 25-JUNE 29) ⁵ | <input type="checkbox"/> WEEK 9 (AUGUST 6-10) ⁵ |
| <input type="checkbox"/> WEEK 4 (JULY 2-6) ³ | <input type="checkbox"/> WEEK 10 (AUGUST 13-17) |
| <input type="checkbox"/> WEEK 5 (JULY 9-13) ⁵ | <input type="checkbox"/> WEEK 11 (AUGUST 20-24) |
| <input type="checkbox"/> WEEK 6 (JULY 16-20) | <input type="checkbox"/> WEEK 12 (AUGUST 27-29) ⁴ |

KSDC is **closed** Wednesday, July 4, Thursday August 30, and Friday August 31.

⁵Tuition for these weeks is \$260.

☺ Please keep this page for your records. Do not return to KSDC. ☺

Date mailed/turned in to KSDC _____

KSDC 2012 Activity and Tuition Information

Registration is now OPEN! Make sure to pick your weeks and sign up early, the popular weeks will fill up quickly.

Find the most current camp activity schedule on our website. <http://camp.kenwoodscool.com>

Weekly Activities:

- Arts & Crafts
- Sports Clinics
- Swimming, typically twice a week
- Camp-wide events
- Talent contests
- Camper vs Counselor events
- Video game competitions
- ..and so much more!

	Tuition	Field Trips/Special Activities
Week 1	\$225	Chocolate Factory, National Zoo, Mini Golf, Chinn Aquatics Pool, Movies
Week 2	\$225	Bowling, Pirate Adventure, Veterans Pool, Games 2 U, WaterWorks water park
Week 3	\$260	Central Park Funland , Volcano Island and Watermine water parks, Field Day and snow cones, Pump it Up
Week 4	\$225	Top Golf, Camp Cookout, Cameron Run, Skate-N-Fun Zone
Week 5	\$260	Medieval Times , WaterWorks and Atlantis water parks, Game Truck, Laser Tag
Week 6	\$225	Camp-wide overnight¹ , Cameron Run, Veterans Pool, Laser Tag, Washington National's Game Kenwood Idol Competition
Week 7	\$225	Rock climbing wall, King's Dominion¹ , Pirates Cove, WaterWorks
Week 8	\$225	Rock wall, Snow Cones, Watermine and Atlantis water parks, Carnival
Week 9	\$260	Six Flags , Game Truck, Splashdown and Volcano Island water parks KSDC's Got Talent Competition
Week 10	\$225	Cameron Run, Potomac Nationals Game, Pirates Cove, Skate-N-Fun Zone
Week 11	\$225	Water Slide and snow cones, Water Works and Veterans Pool, Pump It Up
Week 12	\$135	Chuck-E-Cheese, Movies, Rebounderz

¹ This activity requires an extra fee

2012 KSDC's Got Talent Competition & Kenwood Idol

All Ages

Kenwood Idol: Week 6

KSDC's Got Talent: Week 9



Compete alone or as a group and show Kenwood your talent! Sing, dance, or share that wacky talent normally saved for family get-togethers.

Preliminary competition begins Monday and concludes with the camp-wide competition for the crown Friday afternoon! Competition groups are by age: 5-8, 9-11, and 12-14. Winner will reach International acclaim as they are featured on our camp website and will receive a generous prize.

Rehearsals and judging will take place while the campers are at camp; they will not miss any field trips or activities while they are participating in the competitions. All campers will attend the final show on Friday and vote for the winner.

Look for the sign-up sheet Monday morning to put yourself in the running for title of Kenwood Idol or KSDC's Most Talented!